



DANCESPORT SOUTH AFRICA (FEDANSA)



CONSTITUTION 2009/2010

**Member of S A Confederation of Sports & Olympic Committee
Member of International Dance Sport Federation
Member of Southern African Dance Sport Federation**



sport & recreation
Department:
Sport and Recreation South Africa
REPUBLIC OF SOUTH AFRICA



FEDERATION OF DANCESPORT SOUTH AFRICA

ARTICLE 1

PREAMBLE

The Federation shall be guided by the principles of democracy and human rights, including those of non-racialism, non-sexism, non-discrimination and non-alignment. The Federation is not organised nor shall it be operated for pecuniary gain or profit. No part of the net earnings shall inure to the benefit of any member or individual.

ARTICLE 2

MEANINGS OF TERMS/DEFINITIONS

In this Constitution, except where incompatible with the context, the following terms shall have the meanings indicated:

Athlete	Juvenile; Junior; Youth; Adult; Senior; Social
SRSA	Sport & Recreation South Africa
Club	Any organized body of DanceSport athletes affiliated to the PAB, which is affiliated to the Federation.
Executive	The Executive Committee of the Federation as constituted in terms Of article 22 and 23.
Federation	DanceSport South Africa
SADSF	Southern African DanceSport Federation.
IDSF	International DanceSport Federation
SASCOC	South African Sports Confederation and Olympic Committee
I.O.C	International Olympic Committee
C.A.S.	Court of Arbitration for Sport
PAB	Those Provincial members known as Provincial Administration Branch
D.T.O.	DanceSport Technical Official
MANCO	Managing Committee

ARTICLE 3

DISPUTE

In the event of a dispute arising as to the meanings or interpretation of any clause, subclause, word or words in this Constitution, the decision of the Executive shall be binding as to that meaning or interpretation, provided that that decision does not conflict with the constitution, bylaws, standing orders, rules for debate or policy of the Federation, SADSf, IDSF; SASCOC and the IOC.

ARTICLE 4

NAME AND LEGAL PERSONALITY

- 4.1 The name of the Federation shall be DanceSport South Africa
- 4.2 The Federation shall have legal personality and shall:
 - 4.2.1 Have independent existence.
 - 4.2.2 Be entitled to own property in its own name.
 - 4.2.3 Be entitled to enter into legal transactions and institute actions at law.
- 4.3 The Federation is legally constituted and as such recognized as the supreme DanceSport authority in South Africa, by SASCOC, IDSF, IOC, SRSA. and SADF.
- 4.4 By virtue of its legal powers, the Federation declares that the IDSF Constitution, Bye laws, Rules, Regulations and Decisions are considered as part of its own Constitution, and that they are to be compulsory respected by the Federation, by all its members and by third parties involved in DanceSport matters, except as otherwise authorized by the IDSF.

ARTICLE 5

AIMS AND OBJECTIVES

The aims and objectives of the Federation are:

- 5.1 To administer and control DanceSport in South Africa in accordance with prescribed regulations.
- 5.2 To promote the interest of DanceSport and DanceSport athletes and to ensure that all South Africans have an equal opportunity to participate in and excel in DanceSport.
- 5.3 To maintain and uphold the rules and the eligibility of the athletes who compete under these rules
- 5.4 To strive to ensure that there shall be no hindrance to participation in

DanceSport on grounds of racial classification, religion or political conviction, and to ensure that there is no discrimination on grounds of racial classification, religion or political conviction in the affairs and activities of the Federation

ARTICLE 6

WAYS AND MEANS OF ACHIEVING OBJECTIVES

The Federation may achieve its aims and objectives by, inter alia

- 6.1 Affiliation to the SADSF, IDSF and any other appropriate sporting bodies.
- 6.2 Providing suitable equipment and other facilities necessary for the upliftment of DanceSport and the organising and holding of competitions, official courses as well as all the other sportive and educational activities relating to the practice of DanceSport.
- 6.3 Acquiring such property movable and immovable as may be required to achieve the aims and objectives of the Federation.
- 6.4 Entering into such negotiations and concluding such contracts as may be lawfully undertaken as per Article 4 of this document.
- 6.5 Raising funds by way of membership fees negotiating loans, sponsorships and donations for any purpose deemed necessary.
- 6.6 Hearing appeals against the decisions of members and pronouncing upon the FEDANSA.
- 6.7 Enquiring into and pronouncing upon alleged irregularities in the affairs of the Federation or misconduct on the part of members or officials under the disciplinary code of conduct
- 6.8 Fostering, organizing and conducting DanceSport programmes and competitions within South Africa and between Southern Africa and foreign nations for the improvement of dancing, coaching, adjudicating and administrative skills.
- 6.9 Arranging for the selection of DanceSport teams to represent South Africa including the sanctioning of any international participation of associate members.
- 6.10 Organizing and ensuring attendance at DanceSport programmes and competitions outside South Africa by DanceSport teams and members representing South Africa.
- 6.11 Regulating the transfer of athletes between affiliated members (clubs).
- 6.12 Representing the DanceSport interests of South Africa at either national and/or International sports and public authorities

- 6.13 Granting national recognition to individuals who excel in various DanceSport disciplines.
- 6.14 Publishing an official bulletin.
- 6.15 Collecting, compiling and maintaining a complete and continuous record and history of all activities relating to DanceSport in South Africa.

ARTICLE 7

COMPETENCE AND POWERS OF THE FEDERATION

- 7.1 The Federation shall have absolute competence to give effect to the promotion of its Aims and Objectives (Article 5), and all matters relating thereto and shall be specifically empowered to take all actions, legal and other, necessary to give effect to the ways and means of achieving objectives defined in article 6.
- 7.2 The day to day exercise of the powers of the Federation shall be delegated to an Executive Committee and Manco composed of honorary officials of the Federation elected by the members in general meeting.
- 7.3 No individual may commit, bind, represent or speak for the Federation without the express approval of the members in general meeting, the Executive or Manco.

ARTICLE 8

MEMBERSHIP & REGISTRATION

- 8.1 Full members of FEDANSA National shall be the Provincial Administration Branches and commissions as may be set up by Fedansa from time to time.
- 8.2 Each Provincial Administration Branch may have associations, clubs, studios, schools or universities.
- 8.3 Each associated club, studio, school or university may have members (social, competitive or otherwise), each of which must take out affiliated membership of Fedansa.
- 8.4 Individuals who have rendered outstanding service to national competitive dancing may be elected to honorary membership. Members of the Provincial Administration Branch or the Presidium may propose such nomination to and for the decision by the General Meeting. Honorary members have no rights or obligations with regard to the STATUTES.
- 8.5.1 All academic institutions should form their own provincial structures and be affiliated to FEDANSA Provincial Administration Branch as an associate member. Their provincial structures will then have to form a National

Structure, which will then affiliate to FEDANSA Nationally, as an associate member. This will apply to members of both SASSU and Schoolsport under the auspices of the SRSA and the Education Department.

- 8.6 Membership of the Federation shall be acquired by bodies as defined in Article 9 to 11 for the dancing or promotion of DanceSport being granted affiliation to the Federation and such membership shall require of members that they are properly constituted, that they support in word and action the policies, goals, and programmes of the Federation.
- 8.7 The Federation shall consider and approve the constitution of any body before admitting it as an applicant for affiliation. Membership shall not be granted without a two-thirds majority vote of members present in favour thereof at a duly constituted general meeting.
Notice of any proposed action on membership and of the recommendation of the Executive shall be given to the interested parties fifteen (15) days prior to the meeting at which such action is to be taken.
- 8.9 A two thirds majority vote of members present at a duly constituted general meeting shall have the power to transfer a member from one category to another or to suspend or terminate membership as circumstances may require.

ARTICLE 9

AFFILIATE MEMBERS

Affiliate membership of the Federation shall be acquired by Provincial Administration Board who comprise of those organisations that control significant DanceSport activity in a geographically homogenous area defined by the Federation and which satisfy the requirement specified for recognition in the By-laws of the Federation. Clubs and individual athletes affiliated to PAB shall be registered with the Federation. Athlete's registration shall be divided into categories for juvenile, junior, youth, adult, senior and social members.

ARTICLE 10

ASSOCIATE MEMBERS

- 10.1 Associate membership of the FEDANSA shall be acquired by national organisations that control and administer DanceSport on a national level outside the ambit of the Federation.
- 10.2 Associate members will adopt the FEDANSA constitution rules and regulations as put out from time to time as official guidelines for their control of the sport.

ARTICLE 11

FRIENDS OF THE FEDERATION

These members shall comprise those organisations and individuals, which do not

necessarily conduct programmes in DanceSport but who support the aims and objectives of the FEDANSA and wish to acquire membership of the Federation.

ARTICLE 12

ORGANISATION

12.1 The bodies of the Federation are:

12.1.1 Members in the National Conference

12.1.2 Executive

12.1.3 Manco (Managing Committee)

12.1.4 Commissions

ARTICLE 13

GENERAL MEETINGS

13.1 Highest Authority

The National Conference is the highest authority and the supreme decisive body of the Federation. The members in National Conference shall establish the policies to be followed in carrying out the purposes and objects of the Federation as set out in the Constitution and By Laws.

13.2 Annual General Meeting

A General Meeting which shall be known as the Annual General Meeting shall be held once per year during the period 30 March to 30 July on a date and at a place determined by the Executive.

13.3 Presidium Meeting

The Executive may, and shall if requested in writing by a least two third of Provincial affiliates entitled to vote, convene a Special General Meeting within 30 days after such a decision has been taken or after receipt of such a request.

13.4 General Council Meeting

The Executive Committee shall convene a general council meeting at least twice annually on a date and place determined by the Executive.

ARTICLE 14

NOTICE OF NATIONAL CONFERENCE

14.1 National Conference

The Executive and members shall be given 60 (sixty) days written notice of the date, time and place of the Annual National Conference by the Secretary General.

All motions, proposals and nominations shall be submitted to reach the

Secretary General not later than 30 (thirty) days before the set date of the meeting. At least 15 (fifteen) days before the set date for the meeting, the Secretary General shall forward to the Executive and all members:

- 14.1.1 A copy of the Agenda for the meeting
- 14.1.2 Copies of such reports as are to be considered
- 14.1.3 Copies of all proposals, motions and nominations
- 14.1.4 A duly audited statement of the financial affairs of the Federation

Should the Secretary General not be able to give notice of a meeting, this task shall fall to the remaining members of the Executive.

14.2 Special General Meeting

The Executive and all members shall be given 30 (thirty) days written notice of the date, place, time and the business to be transacted at the meeting by the Secretary General.

14.3 Presidium Meeting

The Executive and all members shall be given thirty (30) days written notice of the date, place and time of the meeting by the secretary

ARTICLE 15

DELEGATES OF GENERAL MEETINGS

- 15.1 The National Conference shall consist of members of the Presidium plus a proportionate representation from the Provincial Administration Branches; according to their respective members base; eg. For the first 150 members: 2 delegates, for every subsequent 150 members, a further delegate, and every delegate must submit the necessary credentials of official provincial representation..
- 15.2 Accredited delegates must be members of the Fedansa concerned except in the case of representation by proxy.
- 15.3 A member may be represented by proxy by another accredited delegate from the same category of membership. No accredited delegate may represent by proxy more than one other member.
- 15.4 No member of the Executive shall be representative or alternate for any member.
- 15.5 Any representative and alternate must submit to the Secretary General prior to the start of the meeting written credentials regarding their authority to act on behalf of the PAB member, signed by the Chairman and Secretary and bearing the seal of the member.
- 15.6 Representatives and/or alternates, deriving their power from and holding the mandates of their respective associations, shall have full power to bind and

commit the association they represent to any resolution adopted and/or decision taken at a General Meeting.

ARTICLE 16

QUORUM AT MEETINGS

At a General Meeting there shall be a quorum if there are present at least 50% of the Presidium members and two thirds of the affiliated votes.

Should a quorum not be present within half an hour of the time fixed for the meeting, such meeting shall stand adjourned for a further half hour. Should a quorum not be present, the members present shall constitute a quorum and shall proceed with the business of the meeting.

ARTICLE 17

PROCEDURE AT GENERAL MEETINGS

17.1 Annual General Meeting

The business of the Annual General Meeting shall proceed in the following order:

17.1.1 Opening

17.1.2 Verification by the General Secretary of:

Provincial affiliates and associate members and their standing with the Federation

- Apologies
- Proxies

17.1.3 To approve the Notice of Meeting.

17.1.4 Approval of the minutes of any special meeting and consider matters arising.

17.1.5 Approval of the Minutes of the previous Annual General Meeting and to consider matters arising.

17.1.6 Presidential address.

17.1.7 Consider applications for affiliation. Delegates whose affiliation is on the agenda may attend, except during the study of and voting on their application.

17.1.8 Presentation of Fedansa activity report for the period under review in conjunction with executive circulars, and to adopt resolutions arising thereof.

17.1.9 Presentation of the financial report, audited financial statements and auditors report.

17.1.10 Discussion and approval of the budget for the ensuing period.

17.1.11 Election of auditors for the ensuing period.

17.1.12 To consider any proposals or motions including those for amendment to the constitution.

17.1.13 to amend, modify or amplify regulations or playing rules.

17.1.14 to elect the Executive Committee, subject to article 23 (c) period of office.

17.1.15 Election of commission members.

17.2 The order of business at a National Conference may only be amended by a two thirds majority vote in favour thereof at the meetings.

17.3 All matters at a General Meeting shall be decided by open ballot, except for the election of office bearers which shall be done by audited secret ballot.

ARTICLE 18

SPECIAL GENERAL MEETING

The Agenda shall be restricted to those matters defined in the request for the Special General Meeting.

ARTICLE 19

Presidium Meeting

The business of the Presidium Meeting shall proceed in the following order:

19.1 Commencement

19.2 Verification by the Secretary General of provincial affiliate and associate members present and their standing with the federation, apologies, proxies.

19.3 Amendments and approval of the minutes of the preceding Presidium Meeting.

19.4 Discussion of any matters arising from the minutes.

19.5 Read, consider and accept any correspondence incoming or outgoing.

19.6 Consideration of affiliations, resignations and suspensions of members not in good standing

19.7 Finance.

19.8 Presentation of Fedansa activity report for the period under review.

19.9 Consideration of any motions and proposals.

19.10 Discussion and consideration of any other competent business.

19.11 Closing of meeting.

19.12 The order of the business at a General Council Meeting may only be amended by a two thirds majority vote in favour thereof at the meeting. All matters at a Presidium shall be decided by open ballot.

ARTICLE 20

VOTING AT MEETINGS

20.1 At General Meetings voting shall be done on the following formula:

20.1.1 Executive Members shall each have one vote.

20.1.3 Associate members and Friends of the Federation shall have one vote.

20.1.4 Delegates acting as proxy are entitled to vote for their own association as well as that body for whom they are acting as proxy.

20.1.5 A two-thirds majority shall suffice to carry any proposal or motion.

20.2 At Executive meetings each Executive member shall have one vote.

ARTICLE 21

ATTENDANCE AT MEETING

Attendance at meetings of the Federation shall be restricted to delegates of PAB members, or the Executive Committee and any other persons whom the executive committee deems fit to invite.

ARTICLE 22

EXECUTIVE COMMITTEE

22.1 The Executive Committee shall be elected by the Annual General Meeting of the Federation to and will consist of the following honorary portfolios:

22.1.1 President

22.1.2 1st Vice President

22.1.3 2nd Vice President

22.1.4 Secretary General

22.1.5 Ass. Secretary

22.1.6 Treasurer

22.1.7 Competitions Director

22.1.8 International Affairs Director

22.1.9 Development Director

22.1.10 Media and Marketing Director

- 22.1.11 Technical Director
- 22.1.12 Women and Sport Director

- 21.2 The Executive shall meet at least four times per year.
- 21.3 The President, Vice President, Secretary General and Treasurer shall form Manco to manage the day to day affairs of the Federation and to deal with all matters of urgency which cannot be held over to the next Executive Meeting.
- 21.4 Manco shall meet at least eight times per year but shall be available to meet on 24 hours notice.
- 21.5 The Executive Committee shall have the power to transact their business by mail, telex, fax, phone or e-mail.
- 21.6 A member who misses two consecutive meetings at which Executive attendance is required or who otherwise fails to perform duties as defined in the bylaws shall have his/her position reviewed at the next General Meeting.

ARTICLE 23

ELECTION OF EXECUTIVE COMMITTEE

- 22.1 A candidate need not be present during the election. Members of the Executive Committee must be members of an affiliated body. A member of the Executive cannot fill more than one position on the Executive.
- 22.2 The President shall be elected first by the members entitled to vote.
- 22.2.1 The term of office for the President shall not exceed two consecutive terms.
- 22.3 The order of selecting Executive Committee will be:
 - Secretary General
 - Ass. Secretary
 - Treasurer
 - 1st Vice Presidents
 - 2nd Vice President
 - Competitions Director
 - International Affairs Director
 - Development Director
 - Media & Marketing Director
 - Technical Director

- 22.4 In the event of a tie, there will be successive ballots until there is a winner by a simple majority.
- 22.5 Members of the Executive Committee shall hold office for a period of two years. Outgoing members are eligible for re-election in the same position or to any other position in the Federation.
- 22.6 Nominations for members of the Executive shall be in writing, signed under the seal of an affiliate member of the Federation in good standing, signed by the nominee and accompanied by the curriculum vitae of the nominee.
- 22.7 Vacancies that occur in the membership of the Executive other than that of the President shall be filled by co-option or reshuffling of portfolios by a majority vote of the remaining member of the Executive, provided that if there are four or more vacancies at any one time, such vacancies shall be filled at a Special General Meeting called for that purpose.
- 22.8 Where a vacancy occurs in the post of President, the Secretary General shall within 7 days send nomination forms to each Provincial and Associate Member. Within 14 (fourteen) days of the mailing of nomination forms to the members, the Secretary General shall send a list of nominations received to all members. The members shall then elect a new President by means of a postal vote. No postal vote shall be considered if received later than 14 (fourteen) days after posting of the list of nominations to the members. Where possible, nomination forms and nominations will be sent by fax as well as by mail.

ARTICLE 24

CONDONATION

Failure of literal or complete compliance with any provision of the Constitution or By Laws in respect of dates and times of notice, or the sending or receipt of the same, or errors in phraseology of notice or proposals, which in the judgement of the members present entitled to vote do not cause substantial injury to the rights of members, shall not invalidate the actions or proceedings of the members at any meeting.

ARTICLE 25

FINANCIAL YEAR

The Financial Year of the Federation shall be from the 1st April to 31st March of each year.

ARTICLE 26

HEAD OFFICE

The Head Office of the Federation shall be situated at such place as the Annual General Meeting may from time to time decide.

ARTICLE 27

PROVINCIAL ADMINISTRATION BRANCHES

- 27.1 In order to qualify as an affiliate member, a body must meet the following minimum Requirements:
- 27.1.1 Present a programme of development and upliftment acceptable to the executive of the Federation.
- 27.1.2 Attendance at National meetings. Conduct Provincial meetings and the production of, audited financial statements, and the holding of Annual General Meetings.
- 27.1.3 The availability of coaches and officials to the level of competence and in such numbers as the federation shall determine from time to time.
- 27.1.4 Payment of the affiliation fee to the Federation.
- 27.2 Every Province shall, if required in writing by the Federation, within three weeks submit a report of its activities to the Federation.
- 27.3 Provinces shall control and organize all DanceSport under their Jurisdiction and shall hear and decide upon all disputes and objections under their control.
- 27.4 Each Province may also register alternative colours if they so wish. Approval of such colours shall rest with the Annual General Meeting or a Special General Meeting.
- 27.5 Provinces that wish to change their colours in any way, shall submit a written application to the Federation, detailing such envisaged changes on the available standard form. Such changes may be approved by unanimous vote at an Executive meeting. Should a dispute or a difference in opinion arise, the matter shall be referred to an Annual or Special General Meeting.
- 27.6 No member body shall be allowed to make use of or adopt the national emblem of the Federation unless the Executive had approved a written request to such an effect.
- 27.7 No regulation shall be made which is inconsistent with the constitution of the Federation

ARTICLE 28

SELECTION OF NATIONAL TEAMS

Only South African citizens are eligible for selection as athletes in national teams. Athletes have to compete in any two World Trial Log ladder competitions and the South African National log ladder competition. Points are awarded according to the RuleBook of Fedansa. The top two couples will represent the Republic of South Africa at the IDSF Open or World Championships in the categories Junior 2, Youth, Adult and Senior in the two styles namely Standard (ballroom) and Latin American.

ARTICLE 29

COLOURS

29.1 Official Colours

The official colours of FEDANSA shall be yellow, black and white. The emblem of the Federation, the national DanceSport attire and official uniform of the Federation shall be approved by the members in a general meeting.

29.2 Award of Colours

- 29.2.1 Colours may be awarded to athletes selected as members of a South African team, to compete in an International DanceSport competition.
- 29.2.2 Managers, coaches and other officials validly appointed to accompany teams representing South Africa may wear the colours of the Federation, or South African National colours, provided that their official capacity is stated on the badge.
- 29.2.3 The Executive may award the right to an individual to wear the colours or the uniform of the Federation provided their official capacity is stated on the badge.
- 29.3.4 The award of colours, badges or the uniform of the Federation or South African colours may be withdrawn by the Executive.

29.3 Other Awards

The Executive of the FEDANSA may from time to time make other awards.

ARTICLE 30

REGULATIONS

- 30.1 The Federation may at an Annual General Meeting or at a Special General Meeting called for the purpose, make regulations for the better conduct of the affairs of the Association.

- 30.2 A copy of such regulations shall be issued to all PAB's and Associate members and members of the Executive.
- 30.3 Regulations shall be binding on all members, registered athletes and members on the Executive Committee.
- 30.4 No regulation shall be made which is inconsistent with the constitution.

ARTICLE 31

PLAYING RULES

- 31.1 The Federation shall adopt the DanceSport rules of the IDSF. At a Special General Meeting additions and / or amendments to the DanceSport rules can be made provided that there is a two thirds majority vote in favour of each additions and / or amendment in the best interest of DanceSport in South Africa.
- 31.2 The Federation may issue an official South African Rule Book.

ARTICLE 32

OBSERVATION OF THE RULES AND REGULATIONS

All members shall be obliged:

- 32.1 To observe and obey the rules and regulations of the FEDANSA.
- 32.2 To supply on request any information which the FEDANSA may require in connection with any matter falling within the ambit of activities of such a member, and
- 32.3 To ensure that the member's rules and regulations are not in conflict with the Constitution of the Federation.

ARTICLE 33

INTERPRETATION OF RULES AND REGULATIONS

- 33.1 The decision of the FEDANSA regarding the validity of any clauses of the rules and regulations in terms of which DanceSport is administered shall be final and binding.
- 33.2 The Federation may refer to the IDSF any matter arising from the interpretation of any rule or regulation in accordance with which DanceSport is administered and the finding of the IDSF shall be final and binding.

ARTICLE 34

APPEALS

An appeal against the decision of any Province in connection with the interpretation and / or application of the rules and regulations shall in the first instance be lodged with the PAB concerned. If no satisfaction is obtained, and/or if any uncertainty remains concerning the decision, an appeal may be lodged with the Federation via the Province. The decision of the Federation shall be binding.

ARTICLE 35

MEMBERSHIP AND REGISTRATION FEES

35.1 Membership fees

The National Conference shall annually fix the amount of fees for each class of member for the next succeeding year. Such fees shall be due and payable on the first day of February each year. Failure to pay all fees by the first day of April shall result in a penalty of fifty percent (50%) of the membership fee and suspension of all membership privileges of the delinquent members, including representation at General Meetings and all committees, until all arrears including penalties is paid.

Membership shall be terminated automatically if the delinquent member remains in arrears for fees at the first day of February of the next succeeding year after prior thirty (30) days written notice has been given by the Treasurer.

35.2 Registration Fees

The General Meeting shall annually fix the amount of the registration fee for each class of the club and athlete. Such fees shall be due and payable on the first day of April each year. Failure to pay all fees by the first day of April shall suspend all membership privileges of the delinquent members, until all arrears are paid.

Membership shall be terminated automatically if the delinquent member remains in arrears for fees at the first day of February of the next succeeding year after prior thirty (30) days written notice has been given by the Treasurer.

ARTICLE 36

INDEMNITY

36.1 Any action instituted by or against the FEDANSA shall be taken in the name of the Federation as such and no member shall be personally liable for any debts or obligations incurred provided such person acted in good faith and not

negligently and in a manner reasonably believed to be in the best interests of the Federation in the discharge of that person's duty.

- 36.2 Every officer or servant of the FEDANSA shall be indemnified by the Federation and it shall be the duty of the Federation out of its funds to pay all costs, losses and expenses which any such person may incur or may become liable for by any reason of any contract entered into or any act or deed done in any way in the discharge of that person's duty.
- 36.3 No officer or servant of the Federation shall be liable for the acts, receipts, neglect or default of any other officer or servant or for any loss or expense happening to the Federation through the insufficiency or deficiency of any security. In or upon which any of the moneys of the Federation shall be deposited or for any loss or damage or misfortune whatsoever which shall happen in the execution of the duty of the person concerned unless the same happens through that person's willful act or default.
- 36.4 The Federation shall under no circumstances whatsoever be liable for injury or losses sustained by any player, club, association or any other person or body incurred or arising out of the activities of the Federation.

ARTICLE 37

DISSOLUTION

The Federation may be voluntarily dissolved by resolution passed at a General Meeting by a two-thirds majority of all members. In the event of dissolution, the remaining assets of the Federation, shall be distributed to other sports bodies within South Africa with similar aims or to SASCOC as shall be determined by the members of the Federation before the dissolution is put into effect

ARTICLE 38

RESPONSIBILITIES AND DUTIES OF THE MEMBERS OF THE EXECUTIVE:

38.1 PRESIDENT

The President shall ensure that the FEDANSA is run effectively and that all portfolio holders execute their jobs in a professional and effective manner.

38.2 VICE PRESIDENT

38.2.1 The 1st Vice President will be responsible for ensuring that commission operate according to its directives and meet its objectives.

38.2.2 Compilation of a monthly report on the activities and progress or the commissions and of personal activities

38.2.3 The 1st Vice-president shall preside at all functions of the Federation whenever the President is absent.

38.2.4 The 1st Vice-President will be elected from the executive by the executive.

38.2.5 The 1st Vice-President will form part of Manco.

38.3 SECRETARY GENERAL

38.3.1 Will provide an administrative support service to the Executive.

38.3.2 Compiling and distribution on time of notices, agendas and other necessary documentation to the Executive, Manco and General meetings.

38.3.3 Taking, compiling and distribution of minutes of all meetings on time.

38.3.4 Arrangements of suitable venues for such meetings, and the distribution of notices of such meetings to members.

38.3.5 Receiving all correspondence and the distribution thereof.

38.3.6 Execution of any administrative task which may be entrusted by the Executive.

38.3.7 Form part of Manco.

38.3.7.1 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the executive.

38.4 TREASURER

Manage all financial matters / activities of the Federation.

38.4.1 Drafting and managing the budget.

38.4.2 Controlling all expenditure.

38.4.3 Effective administration and management of all financial and fixed assets.

38.4.4 Entering and handling all financial transactions.

38.4.5 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the executive.

38.4.6 Form part of Manco.

38.4.6 Submit Audited Annual Financial Statements

38.5 COMPETITIONS DIRECTOR (This can be the 2nd Vice-President's)

38.5.1 To compile and implement a comprehensive operations document for all competitions in South Africa, in line with IDSF requirements.

- 38.5.2 To co-opt members onto the Competitions Commission, subject to ratification by FEDANSA Executive Committee.
- 38.5.3 To implement and execute his own administrative system.
- 38.5.4 To submit a written report to FEDANSA Executive on each tournament being played under the FEDANSA banner.
- 38.5.5 To compile and submit to the treasurer not later than 1 October of each year an annual operations budget for inclusion in the Federation Annual budget.
- 38.5.6 Attend as much as possible Dancesport competitions.
- 38.5.7 Chair Competitions commission.
- 38.5.8 Meet with Competitions commission at least twice a year.
- 38.5.9 Administer all National competitions, organize National competitions, collect competition results and publish competition and log ladder results.
- 38.5.10 To maintain a calendar of events sanctioned by the Federation and to make recommendations regarding the dates of the proposed competitions and events.
- 38.5.11 To appoint officials for the National events.
- 38.5.12 To establish a Registration, Records and Statistics sub Commission.
- 38.5.13 Chair the sub commission and to compile a comprehensive operations documents clearly stating duties and actions
- 38.5.14 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the executive.

38.6 INTERNATIONAL ACTIVITIES DIRECTOR

- 38.6.1 Ensure that selection process for representative athletes is consistent, appropriate and fair.
- 38.6.2 To develop a system of selection and grading of athletes that is based primarily on objective assessment according to physical, tactical, Psychological and technical capabilities
- 38.6.3 To make recommendations for the qualification and appointment of National Selectors.
- 38.6.4 To make recommendations for the qualification and appointment of National

coaches and other team officials.

- 38.6.5 To compile and maintain an operations document.
- 38.6.6 To maintain records of selections and all results as where a South African representative team has competed.
- 38.6.7 To maintain records of all foreign athletes competing in the country.
- 38.6.8 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the executive.

38.7 FUND-RAISING, MARKETING, SPONSORSHIP AND MEDIA PROMOTION: (P.R.O)

- 38.7.1 To market and promote DanceSport as well as the Federation and its activities, to members and the public in general and to co-ordinate the funding of the activities of the Federation.
- 38.7.2 To identify and pursue all avenues of funding for the Federation.
- 38.7.3 To develop guidelines for the consistent approach to these activities at all levels, from national, through province and club.
- 38.7.4 To create and implement fund-raising activities.
- 38.7.5 To establish a consistent plan for the motivation and reward of persons raising funds through whatever means.
- 38.7.6 To act as agent for the Federation in negotiations with potential sponsors.
- 38.7.7 To develop a programme to promote DanceSport at all levels of society within South Africa.
- 38.7.8 To establish royalties and sanction fees for an event.
- 38.7.9 To ensure that the Federation and its activities receive consistent coverage in media, and to co-ordinate the development of the Federation publication.
- 38.7.10 To produce national newsletter.
 - 38.7.10.1 Release information to the media and ensure its publication.
 - 38.7.10.2 Develop guidelines for provinces and clubs in media management and relations.
 - 38.7.10.3 Conduct negotiations on media rights.

38.7.10.4 Appoint on ratification from the Executive Committee a Marketing Commission.

38.7.10.5 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the Executive.

38.9 DEVELOPMENT DIRECTOR

38.9.1 To identify opportunities, challenges and needs in under mentioned groups of DanceSport and to develop and implement effective strategies to meet them:

Juveniles
Youth
Schools
Juniors
Upliftment
Rural

38.9.2 To ensure that DanceSport is part of the sport syllabus of all schools and other educational establishments and form part of the phased syllabus for coaching.

38.9.3 To foster intra and inter schools competitions at all levels of schooling.

38.9.4 To develop guidelines for compulsory creation of juvenile, junior and youth teams by all adult clubs.

38.9.5 To ensure a progress development of juvenile, junior and their transition into youth, adult DanceSport.

38.9.6 To implement programmes to develop DanceSport within areas such as churches, youth clubs, community centres, commerce and industry, and state and Para statal bodies.

38.9.7 To allow identification and migration of players into higher levels of Competitions.

38.9.8 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the Executive.

38.9.9 To compile a comprehensive operations document on all facets of Development.

38.9.10 To appoint a development commission, on ratification from Executive.

38.10 TECHNICAL DIRECTOR

38.10.1 Be responsible for establish and maintain the following commissions:
ADJUDICATORS

COACHES

MEDICAL

- 38.10.2 To compile a single operations document pertaining functions and actions of all three sub committees.
- 38.10.3 To meet with sub committees twice a year
- 38.10.4 Ensure the following requirements are met by Adjudicator Commission
- 38.10.4.1 Establish and maintain an efficient and effective corps of judges and other officials.
- 38.10.4.2 Identify opportunities, challenges and needs within the adjudicating, and to develop and implement effective strategies to meet them.
- 38.10.4.3 Define the syllabi for training judges and to run such courses on a regular basis for the training of officials and course leaders.
- 38.10.4.4 Register and license each official and maintain a register and activity record for each.
- 38.10.4.5 Initiate a system of awards to motivate existing judges and to encourage new entries to the profession
- 38.10.4.6 Strive to upgrade the skills of all judges by providing ongoing training and education.
- 38.10.4.7 Gather information, statistics and technical data and to engage in scientific research.
- 38.10.4.8 Compile and maintain a code of conduct for judges and to raise the status of the profession in the eyes of the members and others
- 38.10.4.9 Appoint qualified judges, after ratification by Executive, for International and National competitions.
- 38.10.4.10 Manage and control judging in South Africa.
- 38.10.4.11 Compilation and submission of monthly report of all his/her activities and the progress thereof, to the executive.
- 32.10.5 Ensure that the following requirements are met by the Coaches Commission:
- * Establish and maintain an efficient and effective corps of coaches
 - * Identify opportunities, challenges and needs within the coaching, and to develop and implement effective strategies to meet them.
 - * Define the syllabi for training coaches and to run such courses on a regular basis for the training of coaches and course leaders.
 - * Register and licence each coach and maintain a register an activity record for each one.
 - * Initiate a system of awards to motivate existing coaches and to encourage new entries to the profession.
 - * Strive to upgrade the skills of all coaches by providing ongoing training and education.
 - * Gather information, statistics and technical data and to engage in scientific research.
 - * Compile and maintain a code of conduct for coaches and to raise the

status of the profession in the eyes of the members and others.

- * Manage and control all coaches in South Africa.
- * Compilation and submission of monthly report of all his/her activities and the progress thereof, to the Executive.

32.10.6 Ensure that the following requirements are met by the Medical Commission:

- * Establish and maintain an efficient and effective corps of Medical personnel involved in the sport.
- * Identify opportunities, challenges and needs within Medical aspects, and to develop and implement effective strategies to meet them.
- * Define the syllabi for training specialized medical personnel.
- * Register and licence all medical personnel involved in the sport of DanceSport and maintain register an activity record for each one.
- * Initiate a system of awards to motivate existing personnel and to encourage new entries to the profession.
- * Strive to upgrade the skills of all personnel by providing ongoing training and education.

- * Gather information, statistics and technical data and to engage in scientific research.
- * Compile and maintain a code of conduct for Medical personnel and to raise the status of the profession in the eyes of the members and others.
- * Manage and control all medical personnel involved in DanceSport South Africa.
- * Compilation and submission of monthly report of all his/her activities and the progress thereof, to the Executive.

ARTICLE 39

DUTIES OF MANCO

- 39.1 Tend to day to day running of the FEDANSA office on issues where a decision is required on short notices.
- 39.2 Will form the Disciplinary Committee of the Federation.
- 39.3.1 Establish a consistent programme of penalties and sanctions for contravention of the Federations Rules and Regulations.

ARTICLE 40:

40.1 FEDANSA must have the following Rules and Regulation:

- 40.1.1 Financial Regulations
- 40.1.2 Competition rule
- 40.1.3 Rules of adjudication
- 40.1.4 Regulations for television advertising and sponsorship.

40.2 These Rules and Regulations are not an integral part of the Statues and are compiled as a separate document. They require ratification by a Special General Meeting or the National Conference, by a simple majority.

40.3 Amendments thereof may also be made in writing and may be accepted by a simple majority vote at a Special General Meeting of the National Conference.

41. ARTICLE 41

41.1 AFFILIATES, ASSOCIATES AND FRIENDS OF THE FEDERATION

On application for membership and on renewal each year, applicants must submit a completed registration form accompanied with affiliation fee as determined.

Acceptance to applicant or renewal will be subject to provisions of the constitution.

41.2 CLUB AND PLAYER REGISTRATION

Any club wishing to register with the Federation must affiliate through the PAB. Any athlete wishing to affiliate to the Federation must affiliate through a registered club. Applications should be submitted via the relevant provincial affiliates. No club shall be registered to more than one affiliated province.

Members cannot belong to any other DanceSport structure that has the same aims and objectives as Fedansa.

41.3 PREVENTION OF MEMBER PARTICIPATION IN UNAUTHORISED EVENTS:

41.3.1 No member of National Structures, Provincial Administration Branches, Associate members own members, association, region, federation, club, studio, university or any other structure shall take part in a competition against DanceSport teams outside the jurisdiction of FEDANSA, or Southern African DanceSport Federation (SADSF) or the IDSF except:

41.3.1.1 In the case of associate members with consent of FEDANSA or the SADSF or the IDSF.

41.3.1.2 In the case of association, region, federation, club, studio, university or any other structure with the consent of the member PAB or Associate to which they are registered, which shall obtain the prior approval of FEDANSA PAB or National.

41.3.2 UNRECOGNISED STRUCTURES:

41.3.2.1 Any association, region, federation, club, studio, university or any other structure having any connection to, or relationship with DanceSport structures which is without the consent of FEDANSA or Provincial or Regional member or associate member having jurisdiction over the area concerned shall be deemed to be an unrecognized structure.

41.3.2.2 Any person, club, studio, school, college, technikon, university, region or association having any connection to, or membership with any such unrecognized structure shall be guilty of any connection to, or membership with any such unrecognized structure shall be guilty of misconduct and shall be refused participation in all DanceSport events under the jurisdiction of

FEDANSA and all of its members and their affiliates until such time as such person, club, studio, school, college, technikon, university, region or association is no longer a member of such unrecognized structure.

41.3.2.3 No person, club, studio, school, college, technikon, university, region or association shall be allowed to become a member of FEDANSA or its members and affiliates if such person, club, studio, school, college, technikon, university, region or association is a member of an unrecognized structure. They will also be denied the right to participate in any FEDANSA event or FEDANSA sanctioned event.

42 FEES

Fees will be determined by Executive Committee and ratified by the National Conference.

43 TRANSFER OF PLAYERS AND LATE REGISTRATIONS:

43.1 Transfers of athletes between clubs and provinces must be approved by the PAB. In case of transfers or late registrations after the deadline for a calendar year, the athlete may not compete under the auspices of the new club until the 14th day after the registration application has been processed by the Federation. No athlete transfer will be effected after 31 August

43.2 In the event of a dispute, the Federation shall investigate the matter and make a ruling, which shall be final.

44 SANCTIONED EVENTS

44.1 Sanctioned events: All events should be sanctioned by the Fedansa. Any member involved in an event not sanctioned by the Fedansa shall be subject to disciplinary measures imposed by the Executive on the advice of the Disciplinary committee of the Fedansa.

44.2 Closed events: Certain events are closed to non-members of the Federation. Should any non-member take part, the individual, club or the PAB unit concern will be subject to disciplinary measures imposed by the executive.

45. ELIGIBILITY

5.1 No athlete shall compete in a lower age group where participation is based on age.

5.2 Any athlete who participates in a higher level of competition may not compete in a lower division for the remainder of that calendar year.

46 SPONSORSHIP

46.1 All sponsorships agreements must be in writing, copies of which must be submitted to the executive.

46.2 Commissions or fees may be payable to any person subject to the approval of the Manco or the Executive.

47. PROVINCIAL BOUNDARIES

Provincial boundaries are identified by magisterial districts of South Africa.

CONSTITUTION LAST UPDATE/AMENDMENT

This constitution was approved and accepted as amended by the members of the

FEDERATION OF DANCESPORT SOUTH AFRICA

At a Special/General Meeting/Conference held on _____(Day) _____(Month)
_____ (Year).

SIGNED: _____ **SIGNED:** _____

PRESIDENT
SECRETARY

GENERAL

DATED: _____

FEDERATION OF DANCESPORT

SOUTH AFRICA
(FEDANSA CONSTITUTION)

